

Unit Checklist Guidelines

What are Unit Checklists?	<ul style="list-style-type: none"> • Unit checklists are a list of essential criteria that writers need for a particular type of writing
Why? Purpose?	<ul style="list-style-type: none"> • Collect data for teachers to use during the unit to inform instruction • Collect information on learning targets to be mastered by the end of the school year • Help teachers determine the strengths and next teaching points for the writer
When and How can the Unit Checklists be used?	<ul style="list-style-type: none"> • Prior to unit to guide your instruction • Analyze and compare pre and post on-demand writing to determine teaching points • During the unit, bit by bit, as a formative-assessment tool to guide your instruction • During the unit to gather artifacts • While conferring with students • Side by side with Lucy Calkins' Learning Progressions • End of the unit to determine proficiency level of students to guide future instruction
Who benefits?	<ul style="list-style-type: none"> • General education teachers, special education teachers, students, administrators, support staff, and parents
Key for Unit Checklist	<ul style="list-style-type: none"> • T-Text Types and Purposes • R-Research to Build and Present Knowledge • P-Production and Distribution of Writing • L-Language
Resources Used:	<ul style="list-style-type: none"> • MAISA Writing Units, <i>Curricular Plans for the Writing Workshop</i> by Lucy Calkins • Common Core State Standards
Other times these skills can be practiced/emphasized/retaught	<ul style="list-style-type: none"> • Interactive Writing • Shared Writing • Word Study • Reader's Workshop • Speaking and Listening/Oral Language